



# IMHOTEP INSTITUTE CHARTER HIGH SCHOOL

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## IMHOTEP INSTITUTE CHARTER SCHOOL BOARD OF DIRECTORS MEETING and Executive Session

**Date:** August 12, 2024    **TIME:** 6:00 PM

**Location:** Hybrid Meeting (in Person or Virtual)  
Imhotep Institute Charter High School  
6201 N 21<sup>st</sup>St. Phila., PA 19138

Via Zoom <https://zoom.us/j/94856791164>

Public comment: Email: [dtoneymoore@imhotepcharter.org](mailto:dtoneymoore@imhotepcharter.org)

### AGENDA

**I. Call to Order:** Libations: Baba Jack Drummond, President

**II. Roll Call:** Seitu Stephens, Secretary

#### Eligible Voting Members

- Jack Drummond, President
- Debbie Roundtree, Vice President
- Jennifer Powell-Folks, Treasurer
- Seitu Stephens, Secretary
- Danielle Moore, Member
- Dr. Jalaal Hayes, Member

#### Excused Voting Member Executive Session:

- Malissa Williams, Parent Member

#### Ex-Officio Members -Non-Voting Member

- Alonzo Matthews, Staff Member

#### Management and Administration

- Andre Noble, C.E.O.
- Dr. Ayesha Imani, S.F.M.T. Executive Manager
- Anita Brinkley, S.F.M.T., Financial Manager
- Dr. Jury Segers, Principal
- Shirley Posey, Director of STEM
- Deborah Toney-Moore, Recorder

**III. Executive Session:** Personnel Matters

Discussion of personnel matter

**IV. Reopen Public Meeting**

- Report from Executive Session

**V. Public Comment:** Send written or speaker requests to [dtoneymoore@imhotepcharter.org](mailto:dtoneymoore@imhotepcharter.org) For more information, call 215-438-4140, Ext. 106 or our Family Hotline at 267-300-6267.

**VI. Approval of the August 12, 2024 [Agenda](#).**

## **VII. Approval of the July 8, 2024 Minutes**

## **VIII. S.F.M.T. and Financial Report and Approval**

### **1. Dashboard and Financials ([Click here for Board Folder](#))**

## **IX. C.E.O. Report and Approval**

## **X. Old Business Action Items**

- Approval of Committees (Board will decide on committees for the 24-25 SY)
  - Bylaw
  - Budget
  - African Centered STEM
  - Other
- Follow up date with setting a date and time
  - African Centered Rites of Passage Training for Board Members
- Approval of Policies
  - [Code of Conduct](#)
    - Student Expression
    - Truancy Policy
    - Due Process
  - [Health Service Policy](#)
  - [EL Policy](#)
  - [Enrollment Policy](#)
  - [Conflict of Interest](#)
    - Approval and signature required from Board Members and Key Administrators

## **XI. New Business**

- First Reading ESSA Policies Second Reading and Vote September, 2024
  - Travel
  - Tuition
  - Internal Controls
  - Title Family Engagement
  -

## **XII. Upcoming Events**

- 8/16/ 24 ASA Breakfast and Professional Development with Sankofa 9:00 am at Imhotep
- 8/26/24 Welcome Back Students
- 8/30/24 - 9/2/24 Observance of Labor Day (School and Offices Closed)

## **XIII. Habari Gani (Public comments)**

## **XIV. Adjournment: Affirmation Statement**